

March 13, 2018

Dear Jazz Band Director:

The Iowa State Center and Iowa State University are pleased to host the Iowa Jazz Championships. Enclosed you will find information, rules and general guidelines for the 2018 Championships.

PLEASE READ THIS PACKET CAREFULLY. INFORMATION HAS CHANGED FROM LAST YEAR.

For further information please refer to the Iowa Jazz Championships web page at www.iowajazzchampionships.org

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Find maps here: <https://www.center.iastate.edu/guests/maps-directions/>

2018 Iowa Jazz Championships Committee

Committee Chairs

[Steve Shanley, Co-Chair](#)

[Jason Pentico, Co-Chair](#)

[Alan Feirer, Co-Chair/Treasurer](#)

Class 1A

Nicole Davis, Hudson

Bruce Peiffer, North Mahaska

Kelly Weber, St. Edmond

Class 2A

Drew Balta, West Lyon

Toni LeFebvre, Okoboji

Nathan Sletten, Earlham

Class 3A

Ryan Meyer, Harlan

Dan Schoening, Glenwood

Kelli Swehla, Xavier (Cedar Rapids)

Class 4A

Ryan Arp, Iowa City West

Greg Simmons, West Des Moines Valley

Chris Strohmaier, Waukee

Location of Iowa Jazz Championships Performance Centers:

Class 1A - Center 1 – Scheman Building Rooms “167-179 “

Warm-up room is 150-154

Storage area is Lounge area 166 and Rooms 160-158.

Class 2A - Center 2 –Scheman Building Rooms 220-240

Warm-up room is Room “250-252”.

Storage area is Room 254, 260-262.

Class 3A - Center 3 – Scheman Building Thomas H. Benton Auditorium

Warm-up room is Board Suite 080.

Storage area is Conference Room 004.

Class 4A – Stephens Auditorium Stage

Warm-up room is in the Celebrity Café on the Ground Floor.

Storage is on the 1st Balcony Lobby.

Location of Iowa Jazz Championships Contest Support Offices:

CONTEST HEADQUARTERS:

Stephens Auditorium, Green Room

Scheman Building - Room 299

WORKERS REPORT DESK:

Contest Headquarters

JUDGES HEADQUARTERS:

Contest Headquarters

EQUIPMENT-CASE STORAGE:

Designated areas listed above

PREP AREAS:

Designated areas listed above

ADMISSION DESKS:

Stephen’s Auditorium Ground Level & Scheman

Building Ground Level and 1st Floor

AWARDS POSTING AREAS:

Lobby areas

FOOD & DRINK:

Full Concessions available in lobby areas on 1st Floor of

Scheman Building. Some drink options available

in Stephens Auditorium Lobby.

GENERAL DIRECTIONS/PARKING

Use Exit 146 (South University Blvd.) from US 30, then head north to Hilton Coliseum/Iowa State Center Parking Lots. Turn left on Center Drive just south of Hilton Coliseum. Free parking is available throughout the daytime and evening events. Lots B1 & C1 are spectator parking for Scheman performance centers. All lots south of Center Drive are spectator parking for Stephens Auditorium. Lots B2 and C2 can be utilized for bus and equipment vehicle parking.

DAYTIME AUDIENCE ADMISSION

Admission for the daytime performance is \$10.00 for all spectators age 7 and older. This entrance fee allows individuals to enter any of the four centers at any time. Admission wristbands are available for purchase in the lobby of the Scheman Building (Ground and 1st Floor) and in the east lobby of Stephens Auditorium (Ground Floor). Students, directors, and a reasonable number of helpers will receive free admission wristbands at check-in. All bus drivers, chaperones, non-playing students, and school personnel will be required to purchase wristbands. (The evening finals performances are free for all to attend; no tickets are required.) Cash is preferred, checks are acceptable, and the IJC does not take credit cards for any expenses.

BUS and SCHOOL VEHICLE PARKING

ALL buses and school transportation vehicles should utilize parking in Lots B2/C2 and lots south of Center Drive. All daytime and evening parking is free. **DIRECTORS MUST HAVE DRIVERS FOR THEIR VEHICLES.** The distance is too far for you to handle by yourself and still adequately supervise your students and equipment. Drivers are cautioned about leaving their vehicles unattended, especially with equipment on board. *IJC cannot assume responsibility for damages and/or stolen items.* After unloading/reloading, vehicles are to return to the parking areas until after 5:00 p.m. Please instruct your drivers and students to adhere strictly to unloading and loading schedules. **We need your total assistance with this schedule, as the equipment storage spaces are extremely limited in both locations.**

PLEASE DO NOT PARK IN THE PARKING LOT TO THE NORTHWEST OF STEPHENS AUDITORIUM DURING THE AWARDS. Everyone must comply with this instruction, as the Class 1A finalist bands must have this area clear for unloading before the conclusion of the Awards Ceremony.

UNLOADING STUDENTS AND EQUIPMENT

You will unload 90 minutes before your performance time and reload immediately following your photo. You must follow this schedule, as equipment storage is extremely limited in both locations.

STEPHENS AUDITORIUM (4A): Unload on the northwest side of the building. Please do not leave vehicles parked in loading area. Drivers must stay with their vehicles at all times when loading and unloading. Instruct your drivers thoroughly on parking directions, times, and re-parking for the afternoon and Stephens Auditorium awards. All bands (even those performing near the end of the day and anticipating a possible performance in the evening finals) are required to pack equipment immediately following photos.

SCHEMAN BUILDING (1A/2A/3A): Students need to be dropped off on the north end of Lot B2 then proceed up the walkway to Scheman Ground Floor Entrance. Equipment vehicles drive to the north end of the street between Hilton Coliseum and Scheman. Proceed left into Lot B1 and then left again under the concrete awning. Equipment will then be unloaded in the Outdoor Plaza. **NEW! 3A bands** proceed up the ramp to the south Ground Floor Entrance. **1A/2A Bands** will leave their equipment under the awning (you must have a parent volunteer supervise equipment) and then proceed to the south Ground Floor Entrance for check-in. After check-in, please return

to your equipment under the awning and proceed to the service elevators. Drivers must stay with their vehicles at all times when loading and unloading. After performing during the day, all bands must return to the storage area and prepare to pack and reload equipment. 1A/2A bands are encouraged to use the service elevators to take equipment back down to the ground floor. In order to maintain the loading and reloading schedule, it is **required** that students wait to take individual pictures or change out of performance attire until after reloading is complete. It is very important that all bands clear the Scheman Building before 5:00 PM.

Bands selected to play in the evening competition will be assigned storage and warm-up times in Stephens Auditorium at the conclusion of the afternoon awards ceremony. (See page 7 for more information on evening finals.)

CHECK IN PROCEDURE

Before unloading students and equipment, directors should report to the check-in area. 1A/2A/3A Bands at the Scheman Building will check in at the table just inside the *south entrance of the Ground Floor*. 4A bands at Stephens Auditorium will check in at the northwest lobby entrance (Ground Floor Entrance).

DRESSING ROOMS

The buildings have limited restroom facilities available for changing clothes. Do not allow students to change in hallways, and please reinforce the importance of proper behavior.

CONCESSIONS

Concessions are available in the Scheman Building during the preliminary (morning/afternoon) competition. There is no food available for purchase at Stephens Auditorium. No food is allowed in any of the performances venues.

WARM-UP ROOMS

Report to your assigned warm-up room 40 minutes before your performance time. Students may not play while waiting to enter the warm-up room. You will have about 30 minutes once you enter the room. Leave the room 5 minutes before your performance time and proceed to the band entrance area of your performance center. The warm-up center will contain 15 chairs, 20 stands, an acoustic piano, and an electrical outlet for your rhythm section (you might carry an extra extension cord with you). There will be no drum rug (bring your own) and no risers.

PERFORMANCE SCHEDULING POLICIES

The top five placing bands from the previous year, if performing again this year, are scheduled in random order into the last five performance time slots of the day. All other bands are scheduled by travel time from their performance center. (Revised by IJC Committee, Nov. 1990).

COPYRIGHT COMPLIANCE

The Iowa High School Music Association requires that all Iowa music festivals ensure compliance with U.S. copyright law. The Iowa Jazz Championships requires all directors to register their ensembles and repertoire through the *National Federation of State High School Associations*. Please contact co-chair Steve Shanley (319-551-6660) if you have any questions or concerns or Jason Pentico (605-929-6774) if you are having issues with the NFHS registration process. Additional music scores are not required for the judges. Please note: If your music is all published, you only need to enter information for the title, composer, arranger (if there is one), and publisher. The "Composition/License Type," "License Number," and "Composition/License File" fields are only necessary if you are performing music that is not published.

PERSONNEL & SOLOIST FORMS

Bring 5 copies of the official IJC personnel form and 5 copies of the official IJC soloist form. Do not use any other forms. Provide these forms when requested as you enter the performance venue. Double-check spelling of names, as these forms are used by IJC staff, judges, and recording personnel. There are no copy services available on site. (See end of this packet for forms.)

TIME LIMITS

Bands have a maximum of 30 minutes to set up, perform, and exit. Each band may perform a maximum of 20 minutes of music. The timing will begin with the first note of the first selection. The official timer will signal the director at the conclusion of 20 minutes. Failure to stop playing will merit disqualification. Only minimal last-minute tuning and/or rhythm section sound-check are allowed on stage.

PERFORMANCE CENTER

Each performance center will contain 20 chairs, 25 stands, electrical plug box for rhythm section, a piano and bench, and 2 levels of risers. The P.A. system will have 6 microphones. Stephens Auditorium (4A) utilizes monitor speakers; the centers in Scheman (1A/2A/3A) do not. A vibraphone is provided in Stephens Auditorium only (not provided in Scheman). A qualified sound system operator is provided, but bands are encouraged to supply their own sound person to supervise balance. Do not unplug any cables from the soundboard or plug in any of your own.

Bands in Stephens (all 4A and evening finals groups) have the option of running their bass through the house sound system (the same system used for the piano and solo microphones). Directors who utilize this option should have a knowledgeable assistant (fellow music teacher, experienced parent, etc.) sitting next to the sound engineer (at the mixing board in the back of the hall) throughout the performance to give feedback about the bass level. With this option, bands will still use their own bass amplifier, and the stage volume from the amplifier will be controlled by the director (or student). This option is available through two methods: (1) If the back of the amplifier has a "Line Out" jack (XLR output with three prongs), connect to the XLR cable (provided by Stephens); or (2) If the amplifier does not have this feature, plug into the Direct-Input (DI) box provided by Stephens (note that this option will require directors to bring two quarter-inch instrument cables: one to go from the bass to the DI box and one to go from the DI box into the amplifier). Directors who do not understand or are not comfortable with the above information should not utilize this option.

All performing bands are required to use the standard stage set-up for both day and evening performance. Risers may not be moved from the performance area. You may provide and use stools.

ADJUDICATION

Each daytime center uses 3 judges. Judges provide written comments, recorded comments, and numbers on the IJC judging ballot (page 10). The evening contest uses 5 judges, drawn from each of the 4 daytime centers. Judges provide written comments and rank the bands in each classification (they will not use a numeric ballot or make recorded comments). **DO NOT ATTEMPT TO CONFER WITH THE JUDGES AT ANY TIME.** If you have concerns regarding adjudication, contact Steve Shanley (319-551-6660).

RANKING OF BANDS

At the end of the day, ordinal rankings are assigned to bands based on numeric scores given by each of the 3 judges. The judges' ordinal scores are averaged to determine the initial rankings (ordinal ties are broken by the point total), which are reviewed by the judging panel. The panel may choose to change the ranking by unanimous decision. Trophies are awarded to the top 8

bands. All other bands receive participation plaques. In the evening finals, the band with the most first-place votes from the 5-person judging panel is declared the champion.

INDIVIDUAL AWARDS

Special citations are awarded for outstanding soloists, players, and sections. These are posted throughout the day. Certificates for these individuals are included with the ballots and distributed at the afternoon awards ceremony. In each class, 4 outstanding performer plaques are awarded to the top 4 performers, regardless of instrument. There is no limit on the number of awards that may be given to any one school. Each performer is offered a \$150 scholarship to use at the summer jazz camp of his or her choice. The judges for the evening finals will select one student to receive a \$400 scholarship to the Birch Creek Summer Music Academy.

PHOTOGRAPHY AND RECORDING OF PERFORMANCES

Comprehensive Sound Services will record all band performances in the daytime and evening finals competitions. Each director will receive one complimentary CD from the stereo mix microphones for archival purposes. Lifetouch Photography will photograph bands at the conclusion of their performance. Each group director will receive a complimentary formal pose group photograph. In order to keep loading/unloading traffic flow on time, all bands must load immediately after their group photo. Students may have individual pictures taken after loading. No video recording services will be provided.

EQUIPMENT PROBLEMS

If you encounter equipment failure or misplaced equipment, please borrow from another school. Contest headquarters is not equipped to deal with these matters.

EMERGENCY MEDICAL CARE

There will not be medical staff on duty at the Iowa Jazz Championships. For medical emergencies, please visit an urgent care facility or hospital in Ames.

HOUSING ARRANGEMENTS

Any overnight accommodations are the responsibility of individual schools. Check the IJC website for information on hotels providing special rates for IJC participants.

OTHER INFORMATION

Do not bring food into the lobby or hall of Stephens Auditorium. The Iowa Jazz Championships, Stephens Auditorium, the Iowa State Center, and sponsors cannot assume the responsibility for any lost or damaged equipment, cases, coats, etc.

AFTERNOON AWARDS PRESENTATION

The afternoon awards ceremony will take place in Stephens Auditorium at 5:15. Members of the All-State Jazz Bands will be recognized at the awards ceremony. Those students should assemble at the bottom of the stairs just outside the left side of the main floor seating area (by the Southeast Tower) no later than 5:05 p.m.

Please make the following information clear to your students and parents who will be attending:

At 4:30 p.m., the Des Moines Big Band will perform in Stephens Auditorium while results are tabulated. 1A, 2A, and 3A participants and supporters may begin entering at 3:15, however **please be considerate of the 4A performing bands while entering**. Only student participants may sit in the floor seating area (rows 1-32). Students enter through any of the main floor doors on the east side and proceed as far down the row as possible. **Parents and other band supporters must sit in**

the balcony and loge seating areas, which are accessible through all three balcony levels. Standing in isles is not permitted. All participants, directors, parents, and guests should remain in their seats for the entire awards ceremony, which will begin around 5:15 and finish by 5:45.

At the conclusion of the afternoon awards, you may exit eastward (your left) from Stephens Auditorium to your buses, which should be parked in Lots B2, C2 or south of Center Drive. Vehicles for bands performing in the evening finals should be moved to the northwest side of Stephens Auditorium (fire lane and parking lot). Students and equipment will unload into the northwest door of the ground floor entrance. Once unloaded, buses and equipment vehicles should relocate to the B2/C2 Lots.

Parking will take some pre-planning on the part of all involved. Sixty buses, equipment vehicles, and thousands of spectator vehicles moving at the same time in this area could be a disaster!! WE REQUEST THAT PARTICIPATING SCHOOLS ALLOW VEHICLES OF FINALS BANDS TO EXIT THE LOTS first. This system works out fairly well each year. Please work together to avoid any unpleasant situations.

EVENING COMPETITION AND AWARDS

The evening finals competition will be held in Stephens Auditorium at 7:00 p.m. and is free for all spectators. Bands selected to play in the evening competition will be assigned storage and warm-up times in Stephens Auditorium at the conclusion of the afternoon awards ceremony. At that time directors may elect to unload equipment before going out to eat and rest. **CLASS 1A BANDS WILL BE GIVEN TOP PRIORITY AS THEY HAVE TO PERFORM FIRST ON THE EVENING PROGRAM.** Please leave your cases/coats in one specific area on the 1st Floor Lobby. Class 1A bands are asked to stay at Stephens Auditorium between the afternoon awards presentations and the evening finals. **You will be escorted to the First Floor Lobby of the Scheman Building immediately following the 1A trophy presentation.** Meals will be provided for these bands. This is necessary in order to make the time schedules work properly and get the finals concert started on time. The IJC staff will be available to help with supervision, but each school must assume responsibility for monitoring their own equipment.

All warm-up procedures and rules are the identical to those used by the daytime competition. You will not need to provide solo or personnel forms.

EVENING PERFORMANCE TIMES

Class 1A - 7:00 p.m.
Class 1A - 7:27 p.m.
Class 2A - 7:54 p.m.
Class 2A - 8:21 p.m.
Class 3A - 8:48 p.m.
Class 3A - 9:15 p.m.
Class 4A - 9:42 p.m.
Class 4A - 10:09 p.m.
Awards - 10:45 p.m.

Iowa Jazz Championships 2018 Performance Schedule and Flow Chart 1A and 2A

school	class	unload	warm-up	move	performance	picture	reload
Belle Plaine	1A	6:30	7:20	7:50	8:00	8:30	9:00
Central Decatur	1A	7:00	7:50	8:20	8:30	9:00	9:30
IKM-Manning	1A	7:30	8:20	8:50	9:00	9:30	10:00
Lamoni	1A	8:00	8:50	9:20	9:30	10:00	10:30
Lisbon	1A	8:30	9:20	9:50	10:00	10:30	11:00
Griswold	1A	9:00	9:50	10:20	10:30	11:00	11:30
Tri-Center	1A	9:30	10:20	10:50	11:00	11:30	12:00
Woodbury-Central	1A	10:00	10:50	11:20	11:30	12:00	12:30
Kingsley-Pierson	1A	11:15	12:05	12:35	12:45	1:15	1:45
South O'Brien	1A	11:45	12:35	1:05	1:15	1:45	2:15
Winfield-Mt. Union	1A	12:15	1:05	1:35	1:45	2:15	2:45
Central Lyon	1A	12:45	1:35	2:05	2:15	2:45	3:15
North Mahaska	1A	1:15	2:05	2:35	2:45	3:15	3:45
St. Edmond	1A	1:45	2:35	3:05	3:15	3:45	4:15
Hudson	1A	2:15	3:05	3:35	3:45	4:15	4:45

South Hamilton	2A	6:30	7:25	7:55	8:00	8:30	9:00
West Marshall	2A	7:00	7:55	8:25	8:30	9:00	9:30
Eddyville-Blakesburg-Fremont	2A	7:30	8:25	8:55	9:00	9:30	10:00
Denver	2A	8:00	8:55	9:25	9:30	10:00	10:30
Mid-Prairie	2A	8:30	9:25	9:55	10:00	10:30	11:00
Monticello	2A	9:00	9:55	10:25	10:30	11:00	11:30
MVAOCO	2A	9:30	10:25	10:55	11:00	11:30	12:00
Treynor	2A	10:00	10:55	11:25	11:30	12:00	12:30
Cherokee Washington	2A	11:15	12:10	12:40	12:45	1:15	1:45
Clarinda	2A	11:45	12:40	1:10	1:15	1:45	2:15
South Central Calhoun	2A	12:15	1:10	1:40	1:45	2:15	2:45
West Lyon	2A	12:45	1:40	2:10	2:15	2:45	3:15
Roland-Story	2A	1:15	2:10	2:40	2:45	3:15	3:45
Okoboji	2A	1:45	2:40	3:10	3:15	3:45	4:15
Earlham	2A	2:15	3:10	3:40	3:45	4:15	4:45

Iowa Jazz Championships

April 5, 2018

Ensemble (30 points total)	
Consider: Intonation Balance Blend Dynamics	
Total Points	

Sample Ballot

Rhythm Section (25 points total)	
Consider: Balance Fills Comping Bass lines Band back-up	
Total Points	

Sample Ballot

Style Comprehension (10 points total)	
Consider: Ensemble Rhythm	
Total points	

Sample Ballot

Improvisation/Solos (25 points total)	
Consider: Creativity Articulation Excitement Style	
Total Points	

Sample Ballot

Sample Ballot

Programming (10 points total)	
Consider: Staging Suitability, difficulty of Arrangements Communication	
Total Points	

Adjudicator _____

IOWA JAZZ CHAMPIONSHIPS PERSONNEL FORM

School _____

Director _____

Saxes

Trombones

Lead Alto _____

Lead _____

1st Tenor _____

Baritone _____

Bass _____

Trumpets

Rhythm

Lead _____

Piano _____

Guitar _____

Bass _____

Drums _____

Other _____

THIS FORM MUST BE COMPLETED IN FULL - DO NOT USE ANY OTHER FORM.

Please make five (5) copies of this completed form along with five (5) copies of your completed soloist form. It is the director's responsibility to present all five forms to the performance center manager as you enter for the daytime performance. You must provide copies of your completed forms in order for your students to be eligible for soloist or section awards. Judges may circle names on this form to nominate possible outstanding performance awards for non-soloists.

Iowa Jazz Championships Soloist Form

(five (5) copies of this sheet must be brought to the performance center with each competing band – **do not use any other form.** Judges will circle names on this sheet to nominate solo awards.)

School _____

Director _____

First Selection _____

Composer _____

Soloist _____

Instrument _____

Second Selection _____

Composer _____

Soloist _____

Instrument _____

Third Selection _____

Composer _____

Soloist _____

Instrument _____

Fourth Selection _____

Composer _____

Soloist _____

Instrument _____

